

RESOLUTION NO. 2025-008

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BROWNSVILLE PUBLIC UTILITIES BOARD DESIGNATING A RECORDS MANAGEMENT OFFICER

WHEREAS, Section 203.025 of the Texas Local Government Code requires each local government to designate a Records Management Officer (RMO); and

WHEREAS, the Records Management Officer is responsible for overseeing the records management program and ensuring compliance with state laws regarding the creation, maintenance, retention, and disposition of records; and

WHEREAS, the Brownsville Public Utilities Board (BPUB) has employed its Records, Information & Policies Manager as the RMO for BPUB; and

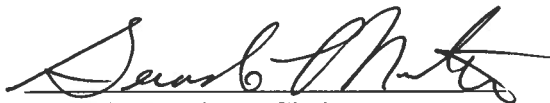
WHEREAS, after almost 32 years of employment, Ms. Arriaga retired from BPUB; and

WHEREAS, BPUB desires to update its designation of a RMO to name a position, rather than a named individual, to function in this capacity.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BPUB THAT:

1. The individual holding the title of, or acting in the capacity of, the Records, Information & Policies Manager for the BPUB is hereby designated as the Records Management Officer for the BPUB, in accordance with Chapter 203 of the Texas Local Government Code.
2. The Records Management Officer shall carry out the duties and responsibilities set forth in the Texas Local Government Records Act and shall ensure that the BPUB's records management program complies with all applicable laws and regulations.
3. This resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED this 11th day of August 2025.


Gerardo Martinez, Chair


Daisy Zamora, PhD, Secretary/Treasurer